



## AGREEMENT HIGHLIGHTS

### Print Products, Signage and Related Services

OECM #2024-466

Item	Description
Agreement Term	<p><b>Effective Date:</b> April 2, 2025</p> <p><b>Expiry Date:</b> April 1, 2029</p> <p><b>Optional Extension(s):</b> This agreement has no extension options available</p>
Products and Services Available Through This Agreement	<p>OECM's retendered Print Products, Signage and Related Services agreement provides access to qualified suppliers offering a wide variety of professional print products and services, including, but not limited to:</p> <p><b>Print Products and Services</b></p> <ul style="list-style-type: none"><li>• <b>Print Products:</b> Includes items such as handbooks, annual reports, books, brochures, calendars, exam books, event invitations, postcards, student guides, agendas, yearbooks, construction signs, graduation lawn signs, wall coverings, vehicle wraps, and business stationery (business cards, envelopes, sticky notes, etc.)</li><li>• <b>Substrates:</b> Various print materials such as FSC paper, biodegradable substrates, canvas, vinyl, and fabric. Includes eco-friendly options</li><li>• <b>Print Techniques:</b> Digital, offset, flexography, screen, variable data, large format, etc.</li><li>• <b>Finishing &amp; Binding:</b> Includes laminating, trimming, embossing, spiral binding, die cutting, shrink wrapping, etc.</li><li>• <b>Large Print Hardware:</b> Poles, stands for banners, and related hardware with warranty and installation coordination support</li><li>• <b>High-Volume Capabilities:</b> Support for large-scale print runs with quick turnaround times</li><li>• <b>Product Samples:</b> Customers may request free samples for evaluation, including substrates (paper, fabric swatches), demonstrations of print techniques, finishing/binding styles, etc.</li></ul> <p><b>Related Services</b></p> <ul style="list-style-type: none"><li>• Prepress (e.g., design, proofing, editing)</li><li>• Order fulfillment</li><li>• Warehousing and inventory management</li><li>• Scanning</li><li>• Kitting</li></ul>

Item	Description
	<ul style="list-style-type: none"><li>• Direct mail services</li><li>• Advisory and consultation</li><li>• Content creation</li><li>• Design and layout</li><li>• Direct marketing</li></ul> <p><b>Additional Services</b></p> <ul style="list-style-type: none"><li>• Multiple options available for placing <b>orders</b>, coordinating delivery, and managing <b>invoicing</b> based on Customer preferences.</li><li>• Multi-stage <b>quality control</b> processes covering file receipt, prepress, proofing (e-proofs and hard proofs), printing, finishing, and shipping. Suppliers must also accept and return a wide range of file formats through agreed-upon transfer methods (e.g., FTP, email, file sharing platforms).</li><li>• All print products and related resources must include <b>warranty</b> coverage for a minimum of one (1) year against faulty materials and manufacturing defects</li><li>• Comprehensive <b>customer support</b> including dedicated account management, onboarding/transition support, financial incentives, and responsive issue resolution</li></ul>
Awarded Supplier Partners	
	Awarded Suppliers
	Allegra Markham
	Allegra North York
	Avant Imaging and Integrated Media ULC
	Brown Book Company Ltd.
	DATA Communications Management
	ICON Digital Productions Inc.
	Lowe-Martin
	M&T Printing Group
	Pronto Reproductions Ltd.
	Staples Canada ULC dba Staples Professional
	Xerox Canada Ltd.